

## Cell Phone Procedures 9-12

Sweetwater School District One recognizes the importance of communication and collaboration, and provides devices for students to be productive in the classroom. Students in grades 9-12 will be permitted to bring personal telecommunication devices<sup>iv</sup> on school property. To prevent disruptions and distractions to the learning environment, and to keep students focused on academics, use of personal communication devices will be limited as follows:

- Devices shall be turned off and kept in the student's backpack, locker, or other area designated by the classroom teacher (not in clothing pockets) during scheduled class periods.
- Device use shall be allowed before the morning bell rings, during passing periods, lunch, and after school is released for the day.
- If a student needs to make an emergency phone call during a class period, or a parent or guardian needs to contact a student during a class period, the student shall make or receive such phone calls at the school's office.
- The district is not responsible for any damaged, lost, or stolen electronic device.
- The use of any device or camera capable of capturing images is strictly prohibited in classrooms, locker rooms, or restroom areas at all times.

## Procedure Violations of Students in Grades K-12

- For a first violation, a warning will be issued by a teacher or other staff member, and the school office will be notified of the warning.
- Students not following teacher or other staff directives related to this procedure will be deemed to be acting in open defiance of school authority. This may result in a disciplinary referral.
- *Any violation* will result in the device being confiscated and sent to the school's office. A confiscated device will be returned as follows:
  - For a first offense, students may pick up the device at the end of the school day.
  - For subsequent offenses, parents must pick up the device from a building administrator.

